

**Norwell Board of Selectmen
Meeting Minutes
November 14, 2012**

Gregg McBride opened the meeting and introduced Ellen Allen, David DeCoste and Town Administrator James Boudreau. The agenda was amended to add under New Business: 2) Bartending Services of New England. *MOTION: Ellen Allen moved the Board approve the agenda as amended. Seconded by David DeCoste and unanimously voted.*

CITIZEN COMMENTS – Sara Gibbs stated that she had picked up the email from Town Counsel about her request for an arbitrator for her dispute with the Assessors and she does not believe it is correct information. Gregg McBride asked Jim Boudreau to make sure Sara Gibbs receives the correct document.

7:35 Highway / Tree & Grounds Dept. Update – Paul Foulsham explained that these are two separate departments, each with 5 employees. Paul Foulsham's updates: Demands on the departments are growing. Vacations are not taken in the winter months so that employees are available for snow plowing. During storms, they function as one department and all 10 individuals work well together. They are currently wrapping up the construction season, with drainage work being done on Friday. 4 miles of roadway were paved this past year at a cost of \$300,000: Lincoln Street at \$135,000, Summer Street at \$199,000 and Winter Street at \$211,000. In the Fall, approximately \$100,000 was spent on maintenance of road cracks on most of the Main Roads. Longwater Drive has been done and they are moving on to checking the dead end streets. Paul will be working with Rosemary O'Connor on painting lines at the Council on Aging. Paul has been getting the trucks ready for winter. Last year Paul requested a new sander and aerial bucket truck in the capital budget, but did not receive them. Gregg McBride suggested constructing a fence at the opening to the highway to keep kids out. Paul Foulsham commented on the road work with Columbia Gas, where he had to intervene to get them to do the job properly. Paul would like to add two employees for each department due to the steady increase in work.

APPROVAL OF MINUTES – October 24, 2012 Open Meeting and October 29, 2012 Emergency Session.

MOTION: Ellen Allen moved to approve the meeting minutes for the October 24, 2012 Open Meeting and October 29, 2012 Emergency Meeting. Seconded by David DeCoste and unanimously voted.

OLD BUSINESS

Approve Inter-Fund Borrowing – Present were Donna Mangan, Finance Director/Town Accountant and Angela Chandler, Treasurer/Collector. The Board of Selectmen were asked to approve inter-fund borrowings for work to date on the Police Station study/design and the purchase of Financial Software. The funds will temporarily be borrowed from the Stabilization Fund, which will be repaid before FYE with a public bond issuance. At least \$1M in bonds should be issued at a time. Some existing bonds will be refinanced at the same due to the lower interest rate environment.

MOTION: Ellen Allen moved that the Board approve inter-fund borrowing for the Police Station. Seconded by David DeCoste and unanimously voted.

MOTION: Ellen Allen moved that the Board approve the inter-fund borrowing for the Financial Management Software. Seconded by David DeCoste and unanimously voted.

OPEB Trust Investments – Angela Chandler and the Selectmen had follow-up discussions on the presentations from Bartholomew and Rockland Trust on the OPEB Trust Investments. She recommends that the Selectmen select Rockland Trust. Angela Chandler explained the OPEB Liability Trust Investment Policy Statement prepared by Rockland Trust, which compiles the Mass General Laws guidelines. Angela Chandler explained that the Town created the OPEB Trust at the 2009 Annual Town Meeting. David DeCoste noted that the returns should be more than the current returns on the investments of these funds.

MOTION: Ellen Allen moved that the Board accept the recommendation of the Treasurer. Seconded by David DeCoste and unanimously voted.

MOTION: Ellen Allen moved that the Board accept the OPEB Liability Trust investment Policy Statement. Seconded by David DeCoste and unanimously voted.

NEW BUSINESS

McCourt Bike Ride Request – The McCourt Foundation is requesting approval for the Third Annual Bike Ride for Alzheimer’s and MS on Saturday, October 5, 2013. This bike Ride has been held previously in town with no issues or problems. *MOTION: Ellen Allen moved to approve a request from the McCourt Foundation to hold a Bike Ride on Saturday, October 5, 2013 beginning at 8:30AM. Seconded by David DeCoste and unanimously voted.*

Bartending Service of New England One Day License Request – December 1, 2012

MOTION: Ellen Allen moved that the Board approve a request from Bartending Service of New England, LLC for a one day license to sell All Alcohol for a Sowing Seeds Fundraiser Concert to be held at the Cushing Center on December 1, 2012 between the hours of 6:00PM and 9:00PM. Seconded by David DeCoste and unanimously voted.

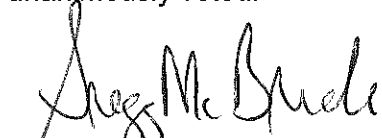
UPCOMING MEETINGS:

November 28, 2012 – Finance Department Update

December 12, 2012 – Water and Health Department Updates

December 19, 2012 – CPC will attend a hearing about requests for a warrant article to reduce the CPA surcharge.

ADJOURNMENT – *MOTION: Ellen Allen moved to Adjourn. Seconded by David DeCoste and unanimously voted.*



Board of Selectmen